
PERSATUAN HIGIEN INDUSTRI MALAYSIA
(MALAYSIAN INDUSTRIAL HYGIENE ASSOCIATION)
(MIHA)

MINUTES OF 9TH ANNUAL GENERAL MEETING

DATE: 10th March, 2011

TIME: 3.25 pm – 5.00 pm

VENUE: Impiana KLCC Hotel, Kuala Lumpur

PRESENT:

FULL Member

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| 1. Zainal Mubarik Zainuddin | 2. Wan Sabrina Wan Mohamad, CIH | 3. Mimala Arasaratnam |
| 4. Lim Geok Tian, CIH | 5. Azizin Zainuddin | 6. Chan Kah Yin |
| 7. Ir. Nimi Ahmad | 8. Zulfikar Said | 9. Rina Cheong Ronaldin |
| 10. Norhazlina Mydin | 11. Patsy Chia Peik See | 12. Zarafina Abdul Rahman |
| 13. Chat Chee Hong (Leonard) | 14. Hui Seng Kit | 15. Khairun Najmiah Md Salimun |
| 16. Ng Hong Seng | 17. Mohd Rashid Hj. Gelamdin | 18. Muaziah bt Abd Rahman |
| 19. Norafiza Saim | 20. Rajesh Jackson | 21. Ridzwan Hj Hussain |
| 22. Satwan Singh | | |

Associate Member

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|-------------|---------------|
| 1. Ivan Tan | 2. Noni Ahmad |
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Others:

- | | |
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| 1. Rahmawati Mohamad | 2. Nor Baiti Haji Hamzah |
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32 % Attendance of Full Members. Quorum required: 22 (Met)

One (1) proxy form was received for this Annual General Meeting.

Proceedings:

1. Meeting was called to order by the President, Zainal Mubarik Zainuddin at 3:25 pm as soon as the quorum was fulfilled.
2. Zainal welcomed everybody to the 9th MIHA AGM and went through the agenda for the day. He shared with all present on the highlights and development of IH in Malaysia by MIHA in 2010 such as:
 - (a) Organized 4th National Industrial Hygiene Conference with participation of more than 140 delegates and speakers from both local and international
 - (b) On-going effort in promotion and preparation of IOHA 2012 in Malaysia.
 - (c) Continued collaboration with British Occupational Safety and Health (BOSH) in bringing IH training modules to Malaysia.

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- (d) DOSH continued support to MIHA training programmes by sending their officers to MIHA training workshop e.g Advanced Indoor Air Quality and Dermal Exposure course
 - (e) Received continuous funding from SOCSO and will be collaborating with SOCSO on the Enhancement of IH Practices in Small and Medium Enterprise.
 - (f) Finalisation plans with several higher learning institutions on the development of the Diploma and Master program in Industrial Hygiene in Malaysia.

Zainal also shared the future plan of MIHA to work towards international accreditation of IH professionals in Malaysia such as MIHA Certified Industrial Hygienist by 2012.

3. The 8th MIHA AGM minutes was presented by Chan Kah Yin. Leonard Chat proposed to accept the minutes and it was seconded by Rina Cheong.
4. A report on the running of MIHA since 16th March 2010 to 9th March 2011 was presented by the Honorary Secretary, Chan Kah Yin.
5. Details of the annual report were provided to all attending members in a booklet entitled “MIHA 2010 Annual Report”.
6. Norhazlina Mydin proposed to accept the MIHA 2010 Annual Report and it was seconded by Mimala.
7. The Honorary Treasurer, Lim Geok Tian presented that MIHA has a balance of RM440,638.74 at the closing of accounts prepared by Chew Li Yoong (external book-keeper). The financial records were audited by the appointed auditors for the year, Ivan Tan Kean Yok and Patsy Chia and were found to be satisfactory. The 2010 net profit increased by 11 times of 2009 and the retained profit has increased by 49% of 2009. The net profit after taxation has increased by 15 times of 2009.
8. Patsy proposed to accept the MIHA 2010 Financial Report and it was seconded by Rashid.
9. Lim Geok Tian presented two (2) resolutions that required for voting from the members present.
 - a. Resolution No. 1 – Sub-account with Maybank to be created for IOHA 2012 as it is a requirement by IOHA to submit Profit and Loss report to IOHA every 6 months. The 5000 sterling pounds provided by IOHA shall also be credited to the IOHA sub-account.
Propose to accept by – Patsy and
Seconded by Rashid
 - b. Resolution No. 2 – IOHA 2012 budget of RM 598, 000.00 was presented to the members present. Based on the forecast, there will be a surplus of RM 1766.48 after the IOHA 2012.

Propose to accept by – Norhazlina Mydin and
Seconded by Rajesh Jackson

10. Zainal Mubarik introduced the 2010/11 Committee Members to the attendees and extended his appreciation to all of the committee members for the efforts they have given in 2010/11.
11. Chan Kah Yin explained that a fresh election for all committee members need to be carried once every 2 years based on MIHA Constitution and the last full committee members election was carried out in 2010. The maximum terms for the post of President, Vice President, Secretary and Treasurer is 3 consecutive terms. Meanwhile, the election of ordinary committee members (7 persons) should be held annually. The President, Vice President, Secretary and Treasurer elected for 2010-2012 are as listed below:
- (a) President : Zainal Mubarik Zainuddin
 - (b) Vice President : Wan Sabrina Wan Mohamad
 - (c) Secretary : Chan Kah Yin
 - (d) Treasurer : Lim Geok Tian
12. A motion to dissolve the current Ordinary Committee Members was proposed and agreed unanimously by all.
13. Zainal Mubarik was proposed and accepted as the Election Chairman. Only full members were given the power to vote for the committee members. All Full Members were given voting paper to submit their vote. The following full members were nominated as ordinary committee:

Ordinary Committee Members

- 1) Azizin Zainuddin : Proposed: Wan Sabrina
: Seconded: Rina Cheong
- 2) Rina Cheong Ronaldin : Proposed: Leonard
: Seconded: Satwan
- 3) Ir. Nimi Ahmad : Proposed: Muaziah
: Seconded: Ridwan
- 4) Norhazlina Mydin : Proposed: Rina Cheong
: Seconded: Mimala
- 5) Zulfikar Said : Proposed: Satwan
: Seconded: Ir. Nimi
- 6) Mimala Arasaratnam : Proposed: Ng Hon Seng
: Seconded: Azizin
- 7) Normahani Harun : Proposed: Mimala
: Seconded: Satwan


14. Leonard proposed nomination closed and was seconded by Muaziah.
15. Since there is no other nomination and the above nomination has met the required number of ordinary committee members, all the seven members listed above are elected as the Ordinary Committee Members. The individual

portfolios of the Ordinary Committee Members will be determined in the subsequent committee meeting.

16. Lim Geok Tian proposed to retain both the current auditors - Ivan Tan and Patsy Chia and the book keeper, Chew Li Yoong. The nomination was agreed unanimously by all.

17. Other matters - Azizin suggested MIHA to join as an organization membership with NIOSH, Malaysia. There was no objection from the members present and MIHA shall proceed with the plan.

Meeting adjourned at 5.00 pm

Minutes prepared by: 

Chan Kah Yin, Honorary Secretary

Reviewed by: 

Zainal Mubarak Zainuddin, President