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PERSATUAN HIGIEN INDUSTRI MALAYSIA (MALAYSIAN INDUSTRIAL HYGIENE ASSOCIATION) (MIHA)

MINUTES OF 4<sup>TH</sup> ANNUAL GENERAL MEETING

DATE: 31<sup>st</sup> March, 2006

TIME: 10:00am – 12:00 pm

VENUE: Subang 3, Sheraton Subang Hotel & Towers

PRESENT:

FULL Member

- |                        |                         |                            |
|------------------------|-------------------------|----------------------------|
| 1. Bakini Mhd. Nor     | 2. Rina Cheong Ronaldin | 3. Azizin Zainuddin        |
| 4. Daryl Low           | 5. Anuar Mohd. Mokhtar  | 6. Lim Geok Tian           |
| 7. Selva Kumar         | 8. Hui Seng Kit         | 9. Sulaiman Kabolani       |
| 10. Patsy Chia         | 11. Wan Sabrina         | 12. Abd. Rahman Hashim     |
| 13. Ng Hon Seng        | 14. Zainal Mubarik      | 15. Alfred Manai Luang     |
| 16. Mimala Arasaratnam | 17. Shamini C. Samuel   | 18. Dr. Jalaluddin Dahalan |
| 19. Zaiton Sharif      | 20. Haznan Salleh       | 21. Marina Zainal Farid    |
| 22. Hue Han Pin        | 23. Ridzwan Hj Hussain  |                            |

29% Attendance of Full Members.

ASSOCIATE Member

- |                   |                 |                     |
|-------------------|-----------------|---------------------|
| 1. Wan Fariz Elmy | 2. Irwan Jaapar | 3. Ridhuan Mhd. Dan |
| 4. Ivan Tan       |                 |                     |

ORGANIZATIONAL Member

1. Monica Wee

1. Meeting was called to order by the President, Zainal Mubarik Zainuddin at 10:00am as soon as the quorum was fulfilled.
2. Zainal welcomed everybody to the 4<sup>th</sup> MIHA AGM and went through the agenda for the day.
3. A report on the running of MIHA since March 2005 until March 2006 was presented by the Honorary Secretary, Shamini C. Samuel. Details of the report were provided to all attending members in a booklet entitled "MIHA 2005 Annual Report"
4. The Honorary Treasurer, Lim Geok Tian then presented the annual financial report. He reported that MIHA has a balance of RM65, 211.41 at the closing of accounts. The financial records were audited by the appointed auditors for the year, Ivan Tan Kean Yok and Mimala Arasaratnam and were found to be satisfactory.
5. Zainal Mubarik introduced all Committee Members to attendees.
6. Ivan Tan was proposed and accepted as Election Chairman.

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7. A motion to dissolve the current Committee was proposed and agreed unanimously by all.
  8. Only full members were given the power to vote for the committee. The proceedings from the Committee Election are stated below.

#### President

Nomination: Zainal Mubarik Zainuddin

Proposed: Wan Sabrina

Seconded: Ng Hon Seng

Lim Geok Tian proposed nomination to be closed and accepted by all present.

#### Vice President

Nomination: Wan Sabrina Wan Mohamad

Proposed: Shamini C. Samuel

Seconded: Sulaiman Kabolani

Rina C. Ronaldin proposed to close the nomination and accepted by all present.

#### Honorary Secretary

Nomination: Mimala Arasaratnam

Proposed: Zaiton Shariff

Seconded: Daryl Low

Sulaiman Kabolani proposed to close the nomination and accepted by all present.

#### Honorary Treasurer

Nomination: Lim Geok Tian

Proposed: Ng Hon Seng

Seconded: Abd Rahman Hashim

Sulaiman Kabolani proposed nomination closed and accepted by all present.

#### Ordinary Committee Members

The followings were nominated to be in the as ordinary committee:

- 1) Azizin Zainuddin : Proposed: Sulaiman Kabolani  
Seconded: Rina C. Ronaldin
- 2) Ridzwan Hj Hussain : Proposed: Abd. Rahman Hashim  
Seconded: Alfred Manai Luan
- 3) Marina Zainal Farid : Proposed: Lim Geok Tian  
Seconded: Mimala Arasaratnam
- 4) Dr. Jalaluddin : Proposed: Abd. Rahman Hashim  
Seconded: Sulaiman Kabolani
- 5) Daryl Low : Proposed: Wan Sabrina  
Seconded: Mimala Arasaratnam
- 6) Ng Hon Seng : Proposed: Shamini Samuel  
Seconded: Lim Geok Tian
- 7) Alfred Manai Luang : Proposed: Azizin Zainuddin  
Seconded: Rina C. Ronaldin

Wan Sabrina proposed nomination closed and was seconded by Patsy Chia.

All Full Members were given voting paper to submit their vote. Votes were counted by Khairul Bariah Bibon, Shamini C. Samuel and witnessed by the Election Chairman, Ivan Tan.



over the impact of this change and the recognition it brings to the association and agreed that this change is for new members and will not affect current members. Members also felt that as a Non-Governmental Body, MIHA should follow guidelines given.

All Full Members unanimously voted to approve this change of constitution.

- c. Proposal 3: Received from Wan Sabrina that Committee Members be exempted from paying membership fee during the term that they are serving. Members felt that there may be legal implications to this proposal.

All Full members unanimously agreed to reject this change of constitution.

- d. Proposal 4: Received from Marina suggesting to increase the number of Ordinary Committee Members from 5 to 7. Members felt that the increase will allow more members to help with programs & activities. However there may be difficulty getting quorum during committee meetings and AGMs.

All Full Members voted and unanimously agreed to approve this change of constitution. However, this change will take effect only after we have received approval from the ROS and another election takes place. Therefore, Ng Hon Seng and Alfred Manai Luang were co-opted as Ordinary Committee Members to fill the gap.

Meeting adjourned at 12:30 pm

Minutes prepared by:

Mimala Arasaratnam

Reviewed by:

Zainal Mubarik Zainuddin, President